



European  
Network on  
Statelessness

## Trustee (Fundraising) Role Description – January 2024

**Type of Role:** Volunteer Trustee (This role is not remunerated although expenses will be covered)

**Location:** London (United Kingdom) & online

**Time Commitment:** The appointment of Trustees is for an initial three-year term. The time commitment for Trustees is estimated to be 30-60 hours per year, including quarterly Board meetings alternating online and in-person (usually during office hours), sub-committee meetings, and other engagement (flexible and mostly out of office hours).

*Applications will be reviewed on a rolling basis.*

### About Us

The [European Network on Statelessness](#) (ENS) is a civil society alliance of organisations and individuals working to promote the right to a nationality in Europe. Our network brings together over 180 members in more than 40 countries and includes grassroots community organisations, national and international NGOs, legal advice agencies, think tanks, individuals with lived experience of statelessness, and other experts. Since establishing in 2012, we have been dedicated to raising awareness about statelessness and the right to a nationality, supporting legal and policy development, and building civil society's capacity to act. At the heart of our work lies the understanding that stateless people and their communities should be the leaders of change.

### About the Role

As a Charity Trustee with fundraising expertise, you will play a pivotal role in providing strategic direction to our fundraising efforts. This position is a voluntary trustee role, requiring a passionate and dedicated individual with experience in fundraising, and a genuine commitment to the values and objectives of our organisation. As we embark on implementing our new [2024-28 strategic plan](#), we are seeking to strengthen our Board by appointing a new Trustee with dedicated expertise in fundraising and extensive knowledge of philanthropic giving to help guide our efforts to diversify our funding base so that we have the resources to fully deliver our strategic objectives in support of stateless people across Europe.

## Key Responsibilities

1. **Fundraising Strategy:** Collaborate with fellow trustees and executive leadership to support development and implementation of a comprehensive fundraising strategy aligned with the organisation's mission and goals. Advise on diversifying our funding base, including to help us design and implement a corporate fundraising strategy.
2. **Donor Engagement:** Support the cultivating and maintaining of relationships with existing donors, while also helping to identify and engage new potential supporters. Support the development of personalised stewardship plans to enhance donor engagement and retention.
3. **Events:** Support the planning and execution of fundraising events, campaigns, and other initiatives.
4. **Proposal development:** Support the staff team to identify grant opportunities, prepare compelling grant proposals, pitch documents and other outputs to secure funding for key projects.
5. **Outreach and Networking:** Represent ENS at external events and engage with relevant communities, businesses, and other stakeholders to raise awareness and support for our mission.
6. **Financial Oversight:** Contribute to the financial oversight of the organisation by actively participating in budget discussions, reviewing financial reports, and ensuring that fundraising activities align with the organisation's financial goals, mission, and values.
7. **General:** Other trustee responsibilities include reading board papers, contributing to discussions on key issues, supporting strategic planning, helping to connect the charity with potential new partners and supporters, and contributing on other issues on which you have expertise.

## Skills and Experience

1. Proven expertise in fundraising in charity, public, and/or corporate sectors, with a successful track record of achieving and exceeding fundraising targets.
2. Expertise and knowledge of marketing, corporate fundraising and/or major donor giving an advantage, including successful organisation of fundraising and cultivation events and other interactions with donors.
3. Experience in designing and delivering effective fundraising strategies for charities and/or CSR strategies for private sector companies.
4. Strategic vision and an ability to think creatively.
5. Strong interpersonal and communication skills, with the ability to build and maintain relationships with a diverse range of stakeholders.

6. The capacity to meet the anticipated time commitment and willingness to get involved in between Trustee meetings.
7. An interest in human rights and a commitment to the mission, values, and activities of ENS.
8. An ability to contribute effectively as a member of a team with a sense of collective responsibility, mutual support, and an ability to take decisions for the good of ENS in line with its mission and values.
9. Excellent organisational and project management skills, with the ability to manage multiple tasks and priorities effectively.

### How to Apply

If you are enthusiastic about making a positive impact and possess the skills and dedication required for this role, please submit a CV and cover letter outlining your relevant experience and interest to ENS Director, Chris Nash at [chris.nash@statelessness.eu](mailto:chris.nash@statelessness.eu). Feel free to reach out for an initial informal conversation if you have any questions about the role.

*We particularly welcome applications from stateless (or formerly stateless) individuals, and people from a migrant, refugee, or minority background. If you require support with your application, please get in touch to discuss this further with us.*

### Data policy

The European Network on Statelessness (ENS) is a registered Charitable Incorporated Organisation in England (charity number 11583414). Our address is 28 Stainforth Road, London E17 9RD, United Kingdom. ENS is committed to ensuring that your privacy is protected. Any data requested will be used for recruitment purposes only; to screen candidates and judge their suitability to progress to interview. ENS will not share the data with other organisations for marketing purposes. Data collected in the UK is held in accordance with the General Data Protection Regulation (EU) 2016/679 and the UK Data Protection Act 2018. The information we collect from you will be stored in the European Economic Area ("EEA"). We will keep your personal information for 12 months after which it will be deleted, unless a longer or shorter retention period is required by law, is necessary in the course of legal proceedings or is otherwise needed for a particular purpose under applicable law. We may keep your personal information for a shorter period if you ask us to delete your personal information. In such a case, ENS will aim to delete your personal information within a maximum period of one month from the date of the request. You have the right to request a copy of data we hold on you, to rectify your data and to restrict processing of your data. You can email at [info@statelessness.eu](mailto:info@statelessness.eu) or write to us at ENS, 28 Stainforth Road, London E17 9RD, United Kingdom. For more information on how we process data and your rights please read our general privacy policy.

**Safeguarding**

ENS is committed to Safer Recruitment and all appointments are subject to satisfactory references and checks as required and in line with our Safeguarding Policy and Procedures. More information, including a copy of ENS's Safeguarding Policy, can be provided on request.